

**DRAFT MINUTES OF AN ORDINARY MEETING OF THE PARISH COUNCIL HELD AT CHURCH HOUSE, CHURCH STREET ON WEDNESDAY, 17 APRIL 2019, COMMENCING AT 7.15 PM**

**PRESENT:** Cllrs. Mrs. J. Washburn (Chairman), N. Buttler, Mrs. Z. Foreman, J. Sacha, Mrs. S. Steel, J. Blencowe, W. Heywood, District Cllrs. M. Bishop and Mrs. C. Heath

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Mrs. Christer (illness), A. Hewins (personal commitment), C. Watts (personal commitment) and District Cllr. A. McHugh

**2. OPEN SESSION FOR MEMBERS OF THE PUBLIC**

No questions from the public.

**3. DECLARATIONS OF INTEREST**

No interests were declared.

**4. ACCEPTANCE OF THE MINUTES OF THE PREVIOUS MEETING (MARCH 2019)**

The draft minutes had been circulated prior to the meeting. Cllr. Sacha proposed that they be approved, seconded Cllr. Mrs. Steel and carried unanimously. **IT WAS RESOLVED** that the minutes be signed by the Chairman.

**5. TO RECEIVE REPORTS FROM THE COUNTY COUNCILLOR AND DISTRICT COUNCILLORS**

No new reports.

**6. PLANNING MATTERS**

Cllr. Mrs. Foreman briefly updated the meeting. The minutes had been circulated prior to the meeting and were accepted. It was reported that building works are taking place on 34 Freeman's Road. The Clerk was asked to look into this.

**PLANNING APPLICATIONS**

- a) 19/00323/F – Move existing fence and gate at side of house forward to be within the building line  
36 The Rydes  
Councillors agreed to raise no comments or objections.
- b) 19/00574/CLUP – Certificate of Lawful Development Proposed for a single storey side extension and replacement front porch  
2 Victoria Cottages, Oxford Road  
No comments or objections.
- c) 19/00544/F – Single storey rear extension; roof light to side elevation with associated alterations  
Whinhill, 37 Wykham Lane  
No comments or objections.

## **PERMITTED APPLICATIONS**

- d) 19/00276/F – Single storey lean to extension to front of dwelling to enlarge existing garage  
Bramley House, Weeping Cross
- e) 19/00214/F – Side extension to ground and first floors  
17 Lower Close

## **7. TO CONSIDER ANY ENVIRONMENT MATTERS**

Cllr. Sacha briefly updated the meeting. Signage for 20 is plenty has been received. The Clerk confirmed that County Highways has not objected to this signage being erected. It was agreed that Cllr. Sacha should erect the signage on behalf of the Parish Council on Wykham Lane, White Post Road, Broad Gap and Weeping Cross.

Cllrs. Buttler, Mrs. Christer and Sacha met with County Highways to discuss erecting bollards on the corner of Town Furlong where the lorries mount the green. The County Council has no objections and should be preparing a quote. The Clerk to follow up on this.

One sign has been erected in the burial ground. Cllr. Buttler reported that there has been a fire in the top corner of the burial ground.

## **8. TO CONSIDER ANY COMMUNITY MATTERS**

- a) Village Hall update  
The AGM is at 7.30pm on 24<sup>th</sup> April at the Village Hall.
- b) Annual Parish Assembly  
Posters have been laminated and displayed around the village.

## **9. FINANCIAL REPORT/ADMINISTRATION**

- a) To consider the draft 2018/19 accounts  
The draft accounts had been circulated prior to the meeting. The Clerk was asked to arrange for them to be taken to the internal auditor.
- b) Bank balances  
The bank balances are displayed on the accounts.

## **10. PASSING OF ANY INVOICES FOR PAYMENT**

Cllr. Buttler proposed that the following accounts be approved for payment, seconded Cllr. Mrs. Steel and carried unanimously. **IT WAS RESOLVED** that these payments be made.

Mrs C. Hill	Salary April	
OALC	Annual subscription	£434.62
Mr. M. Langley	Litter collection (March)	£137.20
Rascal Horticultural Services	Maintenance of burial ground and churchyard	£212.07
Thomas Fox	Grass cutting	£448.00
Mrs. M. Christer	Reimbursement for signage	£40.91
Mrs. L. Langley	Reimbursement for bonemeal	£3.00
Cherwell District Council	Emptying of additional dog waste bin	£48.05

**11. CORRESPONDENCE**

- a) Request for funding from Brownies  
This will be decided later this year.
- b) PCC re. tree  
This is not our responsibility.

**12. DATE OF NEXT MEETING – 15<sup>TH</sup> MAY 2019**

Environment Committee; 1<sup>st</sup> May 2019

Planning Committee – 5<sup>th</sup> June 2019

Annual Parish Assembly – 24<sup>th</sup> April 2019

The Chairman closed the meeting at 8.25pm.